

File No. 76-ISW/2016-CAG

**Advertised Tender Enquiry for
Supply of Oracle 12C Software Licenses with one-year Annual
Technical Support
for use in Indian Audit & Accounts Department**

**Principal Director (Information Systems)
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● **DISCLAIMER**

The information contained in this Request for Advertised Tender Enquiry Document or subsequently provided to Bidder/s, whether verbally or in documentary form by or on behalf of any of their representatives, employees or advisors (collectively referred to as –CAG Representatives), is provided to Bidder(s) on the terms and conditions set out in this Advertised Tender Enquiry Document and any other terms and conditions subject to which such information is provided.

This Advertised Tender Enquiry Document is not an agreement and is not an offer or invitation by the CAG Representative(s) to any party other than the entities, who are qualified to submit their Proposal (Bidders). The purpose of this Advertised Tender Enquiry Document is to provide the Bidder with information to assist the formulation of their Proposal. This Advertised Tender Enquiry Document does not purport to contain all the information each Bidder may require. This Advertised Tender Enquiry Document may not be appropriate for all persons, and it is not possible for the CAG Representatives, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Advertised Tender Enquiry Document. Each Bidder should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Advertised Tender Enquiry Document and wherever necessary, obtain independent advice from appropriate sources.

The CAG Representatives, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the Advertised Tender Document.

The CAG Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Advertised Tender Enquiry Document.

● **ABOUT CAG**

● VISION

The vision of SAI India represents what we aspire to become: We strive to be a global leader and initiator of national and international best practices in public sector auditing and accounting and recognised for independent, credible, balanced and timely reporting on public finance and governance.

● MISSION

Our mission enunciates our current role and describes what we are doing today: Mandated by the Constitution of India, we promote accountability, transparency and good governance through high quality auditing and accounting and provide independent assurance to our stakeholders, the Legislature, the Executive and the Public, that public funds are being used efficiently and for the intended purposes.

● CORE VALUES

Our core values are the guiding beacons for all that we do and give us the benchmarks for assessing our performance, Independence, Objectivity, Integrity, Reliability, Professional Excellence, Transparency, Positive Approach

• ABOUT THIS Advertised Tender Enquiry

3.1.Scope of Work

This document is a tender document for “**Supply of Oracle 12C Software Licenses with one-year Annual Technical Support (ATS) for use in Indian Audit and Accounts Department**” as detailed below.

Sr.No.	Product	Metric	Quantity
1.	Oracle Database 12C Standard Edition (Perpetual)	Named User Plus	140
2.	Oracle Database 12C Standard Edition (Perpetual)	Processor	14
3.	Oracle 12C Weblogic Suite (Perpetual)	Named User Plus	140
4.	Oracle 12C Weblogic Suite (Perpetual)	Processor	11

The tender aims to meet the requirements of CAG Users related to Oracle Software licenses, it's functioning as per SLAs & other related equipment from time to time. Sealed technical and commercial proposals, valid for a period of given in the **Annexure: Validity of Bids, Rates etc.** from the date of opening, are invited from authorised reseller of Oracle for procurement and maintenance of the software.

The following are conditions relating to this tender:

1. The selection of vendor for order purpose shall be the sole discretion of the User department.
2. The rates finalized shall remain valid during validity of the contract. However, the supplier should pass any reduction in rates by the OEM due to technological advances or for any other reasons.
3. The bidder should fulfil the general conditions in order to participate in the Advertised Tender Enquiry.
4. The Software licenses should come with **1 (one) year warranty support (ATS)**.

3.2. General Conditions

1. Bidder must provide a copy of the following in the name of the bidding company:
 - a) PAN card
 - b) Goods and Service Tax registration
2. The bidder **should not be Blacklisted** by any **State Government / Central Government / PSU** in the last **3 (three) financial** years. An undertaking certifying non-blacklisting of the organization should be submitted.
3. If the bids are not accompanied by all the requisite supporting documents, the same would be rejected.
4. Undertaking for subsequent submission of any of the required document will not be entertained under any circumstances. CAG reserves the right to seek clarifications on the already /submitted documents, however, no fresh documents shall be accepted.
5. Eligibility criteria for participating this tender are as indicated in Annexure IV – Eligibility Criteria.

3.3. Earnest Money Deposit

1. The bidders are required to deposit Earnest Money Deposit (EMD) of Rs.6,00,000 (Rupee six lakh only) @ 2% of the estimated value of the software in the form of Demand Draft, Fixed deposit receipts, Banker's Cheques, Bank Guarantee from any of the Scheduled Commercial Banks in the prescribed format in favor of Pay and Accounts Officer, office of the Pr. Accountant General (Audit), Delhi, New Delhi. This required to be submitted by all the bidders regardless of their registration with DGS&D/NSIC/KVIC/Indenting Department.
2. The **EMD must be physically submitted** in an envelope as mentioned in the section **Annexure: Bid Submission**, before the bid submission deadline given in **Section: Time Schedule**, otherwise bids will be rejected.
3. The envelope should also contain a completely filled copy of the **Annexure: Bid Summary**.
4. The Earnest Money Deposit (EMD), without any interest accrued will be refunded as follows:
 - a. In the case of those Bidders who are not awarded the order, the Earnest Money Deposit (EMD) will be refunded without any interest accrued within one month.
 - b. EMD of successful bidders will be returned after they sign letter of acceptance of the supply order with CAG and submit a Security Deposit in the form of a bank guarantee of amount equal to the EMD for the period of three months from the date of acceptance of supply order. The BG shall be payable at Delhi in favour of Pay and Accounts Officer, office of the Pr. Accountant General (Audit), Delhi. The BG will be released after delivery of ordered material.
5. Firms/suppliers, who are registered for supply of Oracle Software with NSIC under Single Point Registration Scheme, shall be considered for exemption from furnishing the EMD by the Competent Authority. In such cases, an attested copy of the **VALID Registration Certificate from NSIC for supply of Oracle product** must be furnished. Mere registration as a SSI Unit does not qualify the firm for exemption from furnishing the EMD.
6. In the absence of a valid certificate from the NSIC or proper Bank Draft of EMD amount, such tenders shall be rejected straightway.

4. TIME SCHEDULE

S. No.	Event	Date	Time
1	Issue of Advertised Tender Enquiry	21.7.2017/22.7.2017	
2	Last date of submission of bid document	17.8.2017	3.00 PM
3	Opening of Eligibility Criteria	17.8.2017	3.30 PM
4	Display of qualified/unqualified bidders	25.8.2017	3.00 PM
5	Opening of Financial Bids of qualified bidders	25.8.2017	3.30 PM

***Note:**

- (1) No Bid will be accepted after the deadline given in the time schedule above.
- (2) Any change in the schedule of tender process will be notified at our website

5. AVAILABILITY OF TENDER

1. The complete Tender Document is available at <http://www.cag.gov.in/> website of this office under the tab “Tenders and Contracts”.
2. The prospective bidders desirous of participating in this tender may view and download the tender document free of cost from above mentioned website. However, bidders need to submit the tender fee of Rs.5,000 (Rupees five thousand only) payable either by crossed demand draft or banker's cheque payable at Delhi in favour of Pay and Accounts Officer, office of the Pr. Accountant General (Audit), Delhi, which shall be attached with the Proof of Eligibility Condition. Bidders shall write their name on the reverse side of the demand draft/Banker's cheque. The bid cost is not refundable in any circumstances.
3. The bidder(s) shall submit the quotations in following two categories separately (**in sealed cover**):
 - (a) Proof of eligibility conditions with cost price of Tender Document and bid security/EMD amount, and
 - (b) Financial Bid in the prescribed format attached
4. Both the covers should first be sealed separately, and then these should be kept in a single sealed bigger cover. The sealed quotations shall be addressed to:

Principal Director (Information Systems)
Office of the Comptroller and Auditor General of India,
9 Deen Dayal Upadaya Marg, New Delhi -110 124.

6. BID SUBMISSION

1. Bids are to be submitted as per the **Annexure: Bid Submission**.
2. In case, the day of bid submission is declared Holiday by Govt. of India, the next working day will be treated as day for submission of bids. There will be no change in the timings.
3. Tender bid must contain the name, office and after office hours addresses including telephone number(s) of the person(s) who are authorized to submit the bid with their signatures.
4. Un-signed & un-stamped bid shall not be accepted.
5. All pages of the bid being submitted must be signed and sequentially numbered by the bidder irrespective of the nature of content of the documents.
6. Bids NOT submitted as per the specified format and nomenclature will be out rightly rejected.
7. Ambiguous bids will be out rightly rejected.
8. CAG will NOT be responsible for any delay on the part of the vendor in obtaining the terms and conditions of the tender notice or submission of the tender bids.
9. The offers submitted by telegram/ fax/ E-mail etc. shall NOT be considered. No correspondence will be entertained on this matter.
10. Any alteration / overwriting / cutting in the bid should be duly countersigned, else it will be out rightly rejected. Conditional tenders shall NOT be accepted on any ground and shall be rejected straightway.
11. If any clarification is required, the same should be obtained before or during pre-bid meeting only
12. Tender process will be over after the issue of supply order letter to the selected vendor(s).
13. Bids not quoted as per the format given by CAG will be rejected straightway.
14. No deviation from the tender specifications & terms and conditions will be accepted.
15. **For additional instructions, refer to the Sections “Financial Bid Evaluation”.**

7. BID OPENING

1. Proof of eligibility conditions with cost price of Tender Document and bid security/EMD amount will be opened on 17.8.2017 at 3.30 PM in the presence of the vendor's representatives subsequently for further evaluation.
2. Financial bids will be opened of the bidders who meet the eligibility criteria and submission of required tender fee/EMD amount, in the presence of the vendor's representatives subsequently for further evaluation. A list of qualified/unqualified bidders will be displayed on the website of the Office of the C&AG of India at 3.00 PM on 25.8.2017
3. One authorized representative of each of the bidder would be permitted to be present at the time of aforementioned opening of the bids.

8. BID EVALUATION

No enquiry shall be made by the bidder(s) during the course of evaluation of the tender, after opening of bid, till final decision is conveyed to the successful bidder(s). However, the Committee/its authorized representative and office of CAG can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time else the bids of such defaulting bidders will be rejected.

8.1. Financial Bid Evaluation

1. The Financial Bids will be opened of qualified bidders who meet the eligibility conditions and submission of required tender fee/EMD amount, in the presence of their representatives on a specified date and time to be intimated to the respective Bidders by CAG, and the same will be evaluated by a duly constituted Committee. Bids of those bidders will be opened at 3.30 PM on 25.8.2017
2. If CAG considers necessary, Revised Financial Bids could be called for before opening the original financial bids for recommending the final supply order.
3. In the event of revised financial bids being called the revised bids should NOT be higher than the original bids, otherwise the bid shall be rejected and EMD forfeited.
4. There will be **NO NEGOTIATION** regarding the financial bid.
5. The rates shall be quoted in Indian rupees as per the Financial Annexure and should be inclusive of all taxes, levies, etc. as applicable for this solution.
6. All prices should be quoted with 1 (one) years warranty support.
7. Prices should be quoted in Indian Rupees only and indicated both in figures and words. Figures in words will prevail.
8. The cost for supply of the proposed solution is inclusive of all taxes at CAG User's
9. Bidders should have a Good and Service Tax registration as applicable in this tender.
10. Taxes indicated in the Financial Bid will be paid as per actuals on the basis of the prevailing rate.
11. Financial Bid evaluation shall include Gross Total Value of all quotations as specified in the Annexure:
Financial Bid

9. Performance Bank Guarantee

1. Five percent of the total supply order value shall be taken as performance Bank Guarantee (PBG). PBG shall be submitted to consignees/indentors (order placing authority). The PBG shall be payable at Delhi in favour of Pay and Accounts Officer, office of the Pr. Accountant General (Audit), Delhi. The PBG shall be valid for a period of one-year warranty period plus one month to safeguard the Government interest.

10. PAYMENT TERMS

1. User department shall make payment in Indian Rupees only.
2. The payment to the agency will be made as per the table below after deducting any penalty payable depending upon the terms and conditions specified in the **Financial Bid**.
3. Payments shall be subject to deductions of any amount for which the agency is liable under the empanelment or tender conditions. Further all payments to agency will be made subject to deduction of TDS (Tax deduction at Source) as per the income Tax Act, 1961, applicable penalty and other taxes, if any, as per Government of India rules.
4. The agency will submit Pre-receipted bills in triplicate (having details of concerned work-order number, Date and supply order number of CAG) as and when required in the name of CAG-New Delhi along with all the completed documents and after deducting the applicable penalty etc.
5. The support services will be provided anywhere in India depending upon the User location, if required. No TA/DA is admissible for the deployment of agency resources on projects anywhere in India.
6. 100% payment shall be made against complete acceptance of the material by the consignee after due verification of quality and quantity.

11. DELIVERY

The supplier shall supply the ordered products with licenses and media and documentation within 4 weeks from the date of the order. The delivery will not be deemed to be complete until and unless the ordered products are checked and accepted by the Purchaser as per order.

12. WARRANTY

Terms & conditions related to warranty support are given in the following table:

S. No.	Description
1	The complete solution must be under 1 (one) year free warranty support service and software subscription from the date of installation or 12 months for software subscription support service and up gradation to new release of the software from the date of delivery at site, whichever is early.
2	Warranty should cover all issues related to Oracle Software License such as up gradation to new versions, performance tuning of the software and related software such as database and operating system.

3	Vendor will have to ensure the integration of the upgraded version of the product with the applications developed by the user departments
4	During warranty and software subscription period, besides service, maintenance of all components, software up-gradation, and removal of bugs, installation of patches, or any product enhancement required to handle any new security threat. The vendor must maintain all such requirements at no extra cost whenever required.
5	The vendor must fulfil the following conditions during warranty period:
5.1	Satisfactory maintenance services during the warranty period.
5.2	Vendor shall provide the 24X7 helpdesk support services through Website / telephone / e-mail where users can lodge their complaint. The user will be assigned single point contact and a unique trouble ticket number should be assigned through OEM which he must be able to track the action taken on his complaint through a support portal.
5.3	Under the ATS, any failure in the system or a subsystem thereof should be rectified within maximum period of 72 hours of lodging complaint at State Capitals and Sites with public air-transport facilities. Normal transit time not exceeding 48 hours additionally will be allowed if the Site happens to be other than State Capital and Sites without public air-transport facilities. Failing which, penalty will be charged or recovered from out of withheld amount towards penalty per day per system at the rate of given in the Section: Penalty Calculation Process . If holiday / non-working day falls within rectification time, the holiday/non-working day will not be counted for penalty calculation.
5.4	Vendors shall attend the complaints lodged by CAG/Users during ATS period. In case of default by the vendor, penalty will be imposed as specified in the Section: Penalty Calculation Process .
5.5	On completion of the Warranty period, the BG without any interest accrued shall be released after satisfying that proper free warranty support has been provided during ATS period of 1 (one) year for all the equipment as the case may be. If considered necessary, suitable amount of penalty shall be recovered from the Vendor out of either already due payments or from their Security Deposit or by raising claims while releasing the Security Deposit. After expiry of ATS, CAG has option to enter into Annual Maintenance Contract with the Vendor for post warranty maintenance of the systems.

Note:

- a. It will be responsibility of the vendor to ensure that the support is provided during warranty period of one year.
- b. The selected vendors shall give unconditional acceptance for honouring all tender conditions and warranty maintenance support. On completion of the Warranty period, the Security Deposit without any interest accrued shall be released after satisfying that proper support has been provided during warranty period of one year for all the items. If considered necessary, suitable amount of penalty shall be recovered from the Vendor out of their due payments or from their Security Deposit or by raising claims, while releasing the Security Deposit. After expiry of warranty, CAG has option to enter into Annual Maintenance Contract with the Vendor for post warranty maintenance of the systems as per the quoted price/negotiated price.

13. PENALTY CALCULATION PROCESS

Table below gives an overview on the penalty associated with non-adherence to the Advertised Tender conditions:

S. No.	Condition	Penalty
1.	Delay in contract	Penalty amounting to 0.2% of the purchase order per day of delay in or any breach of terms of conditions of the supply order. If delivery is beyond 30 days, CAG will have option to get it executed through alternate source. The cost of such default shall be recovered from the Vendor from outstanding payment or BG/PBG.
2.	Warranty	Penalty amounting to 0.2% of the purchase order per day of delay in any breach of warranty support. If system remains down beyond 30 days, CAG will have option to get it rectified through alternate source. The cost of repair on such default shall be recovered from the Vendor from outstanding payment or BG/PBG.
3.	Limitation of Liability	Taking into consideration all the above cases, the total liability that can be levied on the vendor shall not exceed the total of the purchase order value, performance guarantee and security deposit.

14. INDEMNITY

1. CAG and its client organizations stand indemnified of all legal obligations, past/present/future, the agency may have with its professionals.
2. CAG and the clients stand absolved for any liability on account of death or injury sustained by the Agency staff during the performance of the empanelment and also for any damages or compensation due to any dispute between the agency and its staff.
3. The empanelled Agency will indemnify CAG of any infringement of third party rights be they under the Patents Act or the IPR.

15. SECURITY

1. The agency will ensure that no information about the software, hardware, database and the policies of the client organization is taken out in any form including electronic form or otherwise, from the client site by the manpower posted by them.
2. The agency or its deployed personnel, by virtue of working on CAG/Client's projects, can't claim any rights on the work performed by them. CAG/Client will have absolute rights on the work assigned and performed by them. Neither any claims of the agency or its deployed professionals will be entertained on the deliverables.

16. GENERAL TERMS & CONDITIONS

1. The selected agency will not outsource the work to any other associate/franchisee/third party under any circumstances. If it so happens then CAG will impose sanctions which will include: forfeiture of the security deposit, revocation of bank guarantees (including the ones submitted for other work orders) and termination of the Contract for default.
2. CAG may by written notice, sent to the selected agency, terminate the work order and/or the Contract, in whole or in part at any time of its convenience. The notice of termination will

specify that termination is for CAG's convenience, the extent to which performance of work under the work- order and/or the contract is terminated and the date upon which such termination becomes effective. CAG reserves the right to cancel the remaining part and pay to the selected agency an agreed amount for partially completed Services.

3. In the event of the agency's company or the concerned division of the company is taken over / bought over by another company, all the obligations under the agreement with CAG, should be passed on for compliance by the new company / new division in the negotiation for their transfer.
4. All panel agencies automatically agree with CAG for honouring all aspects of fair trade practices in executing the work orders placed by CAG.
5. The agency will be responsible for any damage to equipment, property and third party liabilities caused by acts on part of its deployed manpower at User Department premises. All equipment will be used only for the purpose of carrying out legitimate business of client organization and will not be put into any other use.
6. CAG or its clients stand absolved for any liability on account of death or injury sustained by the Agency's employee(s) during the performance of this empanelment and also for any damages or compensation due to any dispute between the agency and its employee(s).
7. Staff of the agency must carry Identity card issued by the agency while on duty at CAG or client site. Be it private or public areas, the employees are to be frisked/ checked by the security personnel, both while entering and leaving the premises.
8. CAG will not entertain any name change requests during the bidding process. In this case the bid will be rejected straightaway.
9. CAG will be free to allocate the work to any of the empanelled agencies or to an agency of User Department's choice.
10. The agency will provide escalation matrix for problem resolution.
11. **All bid documents must be clearly signed and stamped by the Authorized Signatory of the bidder.**
12. The bidders shall also submit a hard copy of this Advertised Tender Enquiry **clearly signed and stamped** by their respective Authorized Signatory along with the manual submissions as per **Annexure: Bid Submission**.

16.1. Micro, Small & Medium Enterprises Development Act

1. If a bidder falls under the Micro, Small & Medium Enterprises Development Act, 2006, then a copy of the registration certificate must be provided to CAG. Further, the bidder must keep CAG informed of any change in the status of the company.
2. Following facilities have been extended to the SSI units registered with NSIC:
 - a. Issue of tender sets free of cost
 - b. Exemption from payment of earnest money

16.2. Limitation of Liability

Except in the case of gross negligence or willful misconduct on the part of the Vendor or on part of any person or company acting on behalf of the Vendor in carrying out the services, the Vendor, with respect to damage caused by the Vendor to end User / CAG, shall be liable to end User / CAG :

- (i) for any indirect or consequential loss or damage; and
 - (ii) for any direct loss or damage, only to the extent of
 - A. the total payments payable under this contract to the Vendor, or
 - B. the proceeds the Vendor may be entitled to receive from any insurance maintained by the Vendor to cover such a liability,whichever of (A) or (B) is higher, plus the security deposit submitted by the Vendor.
- This limitation of liability shall not affect the Vendor liability, if any, for damage to Third Parties caused by the Vendor or any person or firm / company acting on behalf of the Vendor in carrying out the work.

16.3. Termination for Insolvency

CAG may at any time terminate the purchase order by giving four weeks written notice to the selected vendor, without any compensation to the vendor vendor/empanelled bidder, if the vendor vendor/empanelled bidder becomes bankrupt or otherwise insolvent.

16.4. Force Majeure

If at any time, during the continuance of the empanelment, the performance in whole or in part by either party of any obligation under the empanelment is prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics quarantine restrictions, strikes, natural calamities, lockouts or acts of God (hereinafter referred to as "events"), provided notice of happenings of any such event is duly endorsed by the appropriate authorities/chamber of commerce in the country of the party giving notice, is given by party seeking concession to the other as soon as practicable, but within 21 days from the date of occurrence and termination thereof and satisfies the party adequately of the measures taken by it, neither party shall, by reason of such event, be entitled to terminate the empanelment/contract, nor shall either party have any claim for damages against the other in respect of such nonperformance or delay in performance, and deliveries under the empanelment/contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of the purchaser as to whether the deliveries have so resumed or not, shall be final and conclusive, provided further, that if the performance in whole or in part or any obligation under the empanelment is prevented or delayed by reason of any such event for a period exceeding 60 days, the purchaser may at his option, terminate the empanelment.

16.5. Termination for Insolvency and Default

1. Termination for Insolvency

CAG may at any time terminate the work order / contract by giving written notice of four weeks to the agency, without any compensation to the agency, if the agency becomes bankrupt or otherwise insolvent.

2. Termination for Default

- a. Default is said to have occurred
 - i. If the agency fails to deliver any or all of the services within the time period(s) specified

in the work order or any extension thereof granted by CAG.

- ii. If the agency fails to perform any other obligation(s) under the contract / work order.

- b. If the agency, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from CAG (or takes longer period in spite of what CAG may authorize in writing), CAG may terminate the contract / work order in whole or in part. In addition to above, CAG may at its discretion also take the following actions

- c. CAG may transfer upon such terms and in such manner, as it deems appropriate, work order for similar support service to other agency and the defaulting agency will be liable to compensate CAG for any extra expenditure involved towards support service to complete the scope of work totally.

16.6. Arbitration

1. If a dispute arises out of or in connection with this contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under the ICADR Arbitration Rules, 1996 for arbitration in accordance with Arbitration & Conciliation Act, 1996.
2. The Authority to appoint the arbitrator(s) shall be the International Centre for Alternative Dispute Resolution (ICADR).
3. The International Centre for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR Arbitration Rules, 1996.

16.7. Conciliation

1. If a dispute arises out of or in connection with this contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to seek an amicable settlement of that dispute by Conciliation under the ICADR Conciliation Rules, 1996 for conciliation in accordance with Arbitration and Conciliation Act, 1996.
2. The Authority to appoint the Conciliator(s) shall be the International Centre for Alternative Dispute Resolution (ICADR).
3. The International Centre for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR Conciliation Rules, 1996.

16.8. Applicable Law

1. The Agreement/Contract/work-order will be governed by the laws and procedures established by the Govt. of India within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
2. The agency and their deployed personnel either during the contract or after its completion, shall not disclose any proprietary or confidential information relating to the services, contract or business or operations of CAG without the prior written consent of CAG.

17. ANNEXURE

The necessary Annexure are given in the following pages.

ANNEXURE 1. VALIDITY OF BIDS, RATES, ETC.

S. No.	Item	Value
1	Validity of bids	180 (one hundred and eighty) days
2	Validity of supply contract	1 (one) year

ANNEXURE 2. BID SUBMISSION

1. Bidder shall adhere to the **Time Schedule** mentioned in this Advertised Tender Enquiry. **No bids shall be accepted post the deadline as mentioned in this schedule.**
2. All the bids documents should be signed by the authorized signatory of the company. All pages of the bid being submitted must be sequentially numbered by the bidder.
3. The bidder(s) shall submit the quotations in following two categories separately (**in single sealed cover**) :
 - a. Proof of eligibility conditions with cost price of Tender Document and bid security/EMD amount, and
 - b. Financial Bid in the prescribed format attached
4. Both the covers should first be sealed separately, and then these should be kept in a single sealed bigger cover. Manual bid submission shall be done before the due date and time as specified in this tender. The sealed quotations shall be addressed to:

**Principal Director (Information Systems)
Office of the Comptroller and Auditor General of India,
9 Deen Dayal Upadaya Marg, New Delhi -110 002**

5. CAG will not be responsible for any delay on the part of the vendor in obtaining the terms and conditions of the tender notice or submission of the online bids.
6. The bids submitted by fax/E-mail etc. shall not be considered. No correspondence will be entertained on this matter.
7. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained before submission of the bids.
8. No bids will be accepted after the expiry of the deadline as stated above.
9. In case, the day of bid submission is declared Holiday by Govt. of India, the next working day will be treated as day for submission of bids. There will be no change in the timings.
10. All pages of the bid being submitted must be signed by the authorized signatory, stamped and sequentially numbered by the vendor irrespective of the nature of content of the documents. Un-signed & un-stamped bid may be summarily rejected.
11. At any time prior to the last date for receipt of bids, CAG, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective vendor, modify the Tender Document by an amendment. The amendment will be notified on CAG's website <http://eproc-CAG.nic.in> and should be taken into consideration by the prospective agencies while preparing their bids.
12. In order to give prospective agencies reasonable time to take the amendment into account in preparing their bids, CAG may, at its discretion, extend the last date for the receipt of bids. No bid may be modified subsequent to the last date for receipt of bids. No bid may be withdrawn in the interval between the last date for receipt of bids and the expiry of the bid validity period specified in the tender. Withdrawal of a bid during this interval may result in forfeiture of Vendor's EMD.
13. The agencies will bear all costs associated with the preparation and submission of their bids. CAG will, in no case, be responsible or liable for those costs, regardless of the outcome of the tendering process.
14. Printed terms and conditions of the vendors will not be considered as forming part of their bid. In case terms and conditions of the tender document are not acceptable to any vendor, they should clearly specify the deviations in their bids.
15. Bids not submitted as per the specified format and nomenclature may be out rightly rejected.
16. Ambiguous/Incomplete/Illegible bids may be out rightly rejected.
17. Submission of the Bid will be deemed to have been done after careful study and examination of all instructions, terms and required specifications in the tender document with full understanding of its implications. Bids not complying with all the given clauses in this tender document are liable to be rejected.

Failure to furnish all information required in the tender Document or submission of a bid not substantially responsive to the tender document in all respects will be at the vendor's risk and may result in the rejection of the bid.

18. Bidder has to submit bid physically in separate sealed envelopes.

ANNEXURE 3. BID SUMMARY

Name of Bidder		
Date of Incorporation		
Registered Office Address		
Authorised Signatory Details	Name	
	Designation	
	Email	
	Phone	
Details of Contact other than Authorised Signatory	Name	
	Designation	
	Email	
	Phone	
Goods and Service Tax Registration		
PAN		

ANNEXURE 4. ELIGIBILITY CRITERIA

S. No.	Eligibility Criteria	Insert Value or Other Response	Reference of where the proof is enclosed in the bid
1.	The bidder should be having ISO or IEC 19794-5 certification.		
2.	Bidder shall attach Oracle <u>Manufacturing Authorization Form (MAF)</u> from Oracle in order to be eligible for participation in the above bidding		
3.	Bidder must submit a copy of the company's registration certificate Bidder must be an individual company registered in India under the Companies Act, 1956, and should have been in existence in India for at least 3 years prior to the date of issue of this Tender Enquiry. Consortiums are not allowed.		
4.	Bidder should have Articles of Association (in case of registered firms), by laws and certificate of registration (in case of registered cooperative societies), Partnership deed (in case of partnership firm). Copies of relevant documents must be submitted.		
5.	<p>a) The Bidder should have an average annual turnover equal to or greater than Rs.10,00,00,000/- (Indian Rupees Ten crore only)</p> <p>b) The bidder should have conducted business in India for more than <u>three years for the Oracle Products</u></p> <p>c) The bidder should have supplied Oracle Product for Rs.2.00 crore during last three years (copy of the supply order should be attached)</p> <p>_____</p> <p>d) The average annual turnover submitted under consideration by prospective bidders should be for the last three financial years, i.e. 2014-15, 2015-16 and 2016-17. CA certificate confirming the average annual turnover of the bidder during the stated financial years must be submitted.</p>		
6.	Bidder must submit a Power of Attorney in the name of the Authorized Signatory for this tender.		
7.	Bidder must provide a copy of the following in the name of the bidding company: <ul style="list-style-type: none"> a) PAN card b) Goods and Service Tax registration 		

S. No.	Eligibility Criteria	Insert Value or Other Response	Reference of where the proof is enclosed in the bid
9.	<p>The bidder should not be Blacklisted by any State Government / Central Government / PSU in the last 3 (three) financial years. An undertaking certifying non-blacklisting of the organization should be submitted.</p>		

NOTE:

- **All bid documents must be clearly signed and stamped by the Authorized Signatory of the bidder.**
- **Only those bidders who satisfy** the eligibility requirements and accept the terms and conditions of this Tender document shall be short-listed for further evaluation.

ANNEXURE 5. DETAILED FINANCIAL BID

Bidder Name:

Bidder's Billing Address:

Note:

- It is necessary that the bidder submits financial bid in Table A
- **Financial bids shall be opened only for those bidders who qualified eligibility criteria**
- **All prices should be quoted with 1 (one) year warranty support (ATS).**
- **Prices should be quoted in Indian Rupees.**
- **The cost is inclusive of all taxes, levies, etc.**
- **Taxes indicated in the financial bid will be charged as per the prevailing rate.**

Table – A: Detailed Financial Bid

(In rupees)

Sr.No.	Product	Metric	Quantity	Unit License price	Total License price	Goods and Service Tax (Any other tax please indicate)	Total License cost	ATS	Goods and Service Tax (Any other tax please indicate)	Total ATS cost	Total Cost (License+ ATS inclusive of all taxes)
1.	Oracle Database Standard Edition (Perpetual)	Named User Plus	140								
2.	Oracle Database Standard Edition (Perpetual)	Processor	14								
3.	Oracle Weblogic Suite (Perpetual)	Named User Plus	140								
4.	Oracle Weblogic Suite (Perpetual)	Processor	11								

Note: The total shall be written both in figures and words. In case of any discrepancy in the figures and the words, the bid is liable to be rejected

The prices shall be inclusive of all taxes. Percentage of taxes included in the above unit price may also be mentioned separately.

ANNEXURE 6. EMD

S. No.	Particulars	Amount (in Rs.)	Draft No.	Date	Bank	Branch
2.	EMD	6,00,000/-				
